

**SPECIAL APPOINTMENTS PANEL  
(HEAD OF LEARNING AND IMPROVEMENT AND  
HEAD OF PARTNERSHIP AND INCLUSION)**

Minutes of the Special Appointments Panel meeting held in the Cabinet Room, County Hall, Ruthin on Friday 11 May 2007 at 2.00 p.m.

**PRESENT**

Councillors J Chamberlain Jones, S A Davies, N Hugh-Jones and M M Jones, Chief Executive and Corporate Director: Lifelong Learning.

**ALSO PRESENT**

Personnel Officer (L Jones) and County Clerk together with L Judd (GatenbySanderson).

**APOLOGIES**

Councillor D Owens

**1 APPOINTMENT OF CHAIR**

It was proposed and seconded that Councillor N Hugh Jones be appointed Chair.

**RESOLVED** that Councillor N Hugh Jones be appointed Chair.

**2 URGENT ITEMS**

There were none.

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** pursuant to Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972.

**3 APPOINTMENT OF HEAD OF LEARNING AND IMPROVEMENT AND HEAD OF PARTNERSHIP AND INCLUSION - SHORTLISTING**

The Council's recruitment consultant explained to members how the recruitment process had been undertaken. Members had previously been circulated curriculum vitae submitted by four candidates for the Learning and Improvement post and eight submitted for the Partnership and Inclusion post. Of these initial long lists two candidates and five candidates had been identified as potentially suitable for further consideration and had received an initial interview for the respective posts. A written report on each candidate together with a summary and recommendation was provided at the meeting.

Members considered the merits of each of the seven applications.

**RESOLVED:-**

- (a) *that in respect of the Learning and Improvement post:-*
  - (i) *no candidates proceed to the Assessment Centre at this stage*
  - (ii) *the officers consider and report back at the meeting on 22 May on the prospects of collaborating with another authority to provide the level of service required*
  - (iii) *if a collaborative approach was not possible the post be re-advertised inclusive of a market supplement*
  - (iv) *given that, whichever route was followed, the Head of Education Services would retire before the post was filled, an interim manager should be appointed.*
- (b) *in respect of the Partnership and Inclusion post, candidates 1, 2, 4, 7 and 9 proceed to the Assessment Centre.*
- (c) *that following conclusion of the Assessment Centre the Panel reconvene at 5.00 p.m. on Tuesday 22 May 2007 to identify those candidates to proceed to final interview commencing at 9.30 a.m. on Wednesday 23 May 2007 and to determine questions and the interview timetable.*

The meeting concluded at 3.45 p.m.